

School Board Meeting 28 March 2018 - 7pm

Welcome, Introductions

Present: Kate, Bree, Ed, Maria, Suzy, Aimee, Raik, Ashley, Rob, Tanya, Rebecca, Lisa

Apologies: Mervyn

Absent:

Meeting opened 7pm

School Vision

At Karratha Primary School we value diversity and academic excellence. We are positive and inclusive. We embrace the values of care, personal best, responsibility and respect to nurture independent lifelong learners and active citizens.

Acknowledgement of Country

I respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Ngarluma people. It is a privilege to be standing on Ngarluma country. I also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the education of all children and people in this country we all live in and share together – Australia.

Declaration of any Conflict of Interest – Rob is to put forward a contractor to quote for the installation of solar panels. This person is a friend of his.

Previous Minutes

Accept: Maria, Seconded: Tanya

Ed signed minutes

Business Arising:

Ed expressed condolences of the board to the Robinson family for their loss.

Ashley is to resign from the Board. This is to be his last meeting. Ed thanked Ashley for his contribution to the Board as a founding member.

Aimee Troy was welcomed as a new Member of the Board.

Changes have been made to the **School Board Terms of Reference** as was agreed at the last meeting of the Board on 20th Feb 2018. Rob moved that the new Terms of Reference be accepted, this was seconded by Kate. Board Members received a new copy of the Terms of Reference and each signed their endorsement.

Business

1. Promoting the School Board

Looking towards a strategic plan. Ed suggested a sub group of the Board dedicated to this area. Sub group to be supplied with a mandate of key messages the Board wants to deliver to the community.

-Some Board Members volunteered to create a subgroup to create an action plan to promote school successes and achievements. It was agreed to focus on current school successes as a starting point. Maria, Bree, Suzy Ed, Aimee. This group will arrange to meet before the next KPS Board Meeting and report to the Board.

What can we do to promote the Board?

Bec – The P&C are doing a yearbook at the end of the year, 2 pages are to be dedicated to the School Board.

Maria – celebrate what we achieve in the school in the community, involve local media, sell the school. We could ask to publish an article on coding club in a local newspaper. Promote fundraising for the Angkor Project.

Ed – Set a target – one article per term in a local newspaper celebrating a success at KPS.

More from the Board in the school newsletter.

School photos are booked for Term 2 on 6/7 June 2018. Kate to schedule the Board to be in a group photo taken by the school photographers. All Members agreed.

2. Annual Report 2017

We are at the end of the school Business Plan cycle from 2015-17.

Kate to check page 6 of the document for a typing error (Progression Point, end of Module 2).

Kate to acknowledge on page 7 that an increase in reported negative behaviours is due to teachers fine tuning their data entries.

All Board Members are happy to endorse the Annual Report. No further copy is required after minor changes have been made.

3. Business Plan 2018-2020

Three priority areas: Academic Excellence, Belonging and Lifelong Learning.

Kate talked to the Board about new targets and how they were formulated over 6 months of data analysis and staff consultation.

Ed moved that the Business Plan is endorsed. Seconded by Bree.

The document is to be cosmetically enhanced although the content will not change.

4. 2018 Budget

The budget is finalised from the Department of Education as of 27th March 2018.

The budget has been endorsed by the school Finance Committee.

Kate ran through each section of the budget and answered questions from Board Members.

Lisa moved to endorse the budget, seconded by Ed.

The Funding agreement for Schools 2018 was noted by the Board and signed by Kate and Ed.

5. Fogarty Update

The school has conducted several surveys with staff and the school community in order to collect data for the Fogarty Program. Currently, the Leadership team are analysing the data to decide on priority areas and strategic plans in line with the school business plan.

6. Term Planner, Update on School Activities

- Leadership Lunch 28th March – Lisa to attend
- ANZAC Assembly 12.30 13th April – Raik to attend.
- Parent Assembly 13th April
- Term 2 – Assembly 11th May and Walk Safely to School 18th May
- Early Childhood Busy Bee 26th May
Coding club 2 mornings before school. Art club and choir 2 lunchtimes per week. Lunchtime activities 3 days per week with faction captions. A team is currently training for the Dockers football cup. Fewer assemblies are designed to minimise interruptions to learning.

7. General Business

- Protective behaviours – the Committee discussed giving the parents more information about what is being taught in the classroom.
- P&C met in week 8 and discussed new school jackets in a different colour with the new school logo. Aimee suggested a Facebook poll to involve the community in the decision. The Committee agreed. **Tania** is to action this with Tammy to run in Week 11 of Term 1 2018.
- Kate raised that there will be board training provided through the Department of Education on 20th June and 11th September in Karratha. Members can attend on one date. Kate to email Board Members when she has more information.
- A community member suggested giving pins or medallions to students who have completed their education at KPS. Kate suggested that this could be a pin/medallion given from the School Board and presented by a Board Member. This matter is to be present on the Agenda of the next Board Meeting for discussion. **Kate** to ask Peg's Creek School about their stipulations for eligible students.
- Rob – solar panels. **Kate** to send Rob an email to state the school's interest in installing solar panels in the school and looking for further information. Rob has been in touch with a company in Perth (Infinity Energy). The company requested to know whether the Department of Education is on board. The company can then provide a range of options to the school. Rob also has a friend who can offer preliminary calculations as a point of contrast.

Next meeting: Wednesday 23rd May Term 2 Week 4

